

Regular Meeting of the Milton Public Library Board
Thursday, 20th October 2021 @ 7pm
via Zoom

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Create. Connect.

Agenda

Members: Sarah Marshall, (Chair), Omer Amin, Matthew Fabian, Margaret Warmels, Councillor Sameera Ali, Councillor Kristina Tesser Derksen

Staff: Mark Williams, Carly Anderson, Vito Montesano, Cyndi Duncan (Recorder)

Please advise Cyndi Duncan @ 905-875-2665 x 3255 by 12pm Tuesday if unable to attend

7.00 **1. Approval of Agenda** All

7.02 **2. Declaration of Interest** All

7.04 **3. Closed Session for Confidential Items:**

3.1. Approval of confidential minutes of 15th September 2021 re: Main expansion, Bookmobile, Board member vacancy, Emerging Tech and Local History & Digitisation Librarian and Internet Archive MW

3.2. Main Programme room usage update (verbal) MW

3.3. Approval of confidential minutes of 15th September 2021 re: Chief Librarian Evaluation initiation SM

3.4. Chief Librarian Evaluation continuation SM

4. Consent Agenda All

7.34 4.1. Approval of the Minutes of 15th September, 2021

4.2. Correspondence

4.3. Accounts (Operating and Capital) for September

4.4. Staff Reports

i. Q3 Patron Feedback Summary & Customer Satisfaction Summary CA

ii. Q3 Departmental Quarterly report CA

5. Information Items:

- | | | |
|------|----------------------------------------------------------------|----|
| 7.38 | 5.1. Canada Healthy Communities Initiative | MW |
| 7.40 | 5.2. Staffing Update – Teen Librarian & M&C Assistant (verbal) | MW |

6. Decision Items:



- | | | |
|------|-------------------------------------------------------------------------|----|
| 7.42 | 6.1. Digitisation Projects Fee Structure Report | CA |
| 7.46 | 6.2. Draft 2022 Operating Budget Recommendation | MW |
| 7.52 | 6.3. Draft 2022 Capital Budget and 10 Year Capital Forecast 2022 – 2031 | MW |
| 7.58 | 6.4. Website Update Budget Increase Request | MW |
| 8.08 | 6.5. Children’s Rights in the Library Policy recommendation | MW |
| 8.10 | 6.6. Teen Rights in the Library Policy recommendation | MW |

7. Reports and Updates:

- | | | |
|------|-----------------------------------------------|-----------|
| 8.12 | 7.1. Chief Librarian’s Monthly Report | MW |
| 8.22 | 7.2. Council Update – verbal | SA |
| 8.32 | 7.3. Q3 Financial Update | MW |
| 8.36 | 7.4. 2021 Year End Projection: October Update | MW |
| 8.40 | 7.5. HR Committee: No report | M Warmels |
| 8.40 | 7.6. Board Advocacy Committee: No report | OA |

8.40 8. Other Business:

8.42 9. Member Announcements:

All

8.44 10. Next Meeting Date: 17th November, 2021

All

8.45 11. Adjournment:

All